



City of Hilliard

2009

Contractor's Registration

City Ordinance Chapter 729.01-729.04

Fee: \$50

- **Incomplete applications will be returned unprocessed.**
- **No permit will be processed until the Contractor's Registration is approved.**
- **We accept cash (exact change), credit cards (MasterCard & Visa) and check (make checks payable to the City of Hilliard).**

The undersigned hereby applies for a _____ Registration in the City of Hilliard, Ohio. Under the ordinance establishing general provisions for the issuance of registrations and permits and requiring the registration of CONTRACTORS FOR PLUMBING, HVAC, ELECTRICAL, HOME IMPROVEMENTS IN THE CITY OF HILLIARD and SEWERS.

Company Name: _____

Telephone Number: _____ Fax Number: _____

E-Mail Address: _____

Contact Person: _____

Address : _____
(street address, city, state & zip – also list mailing address if different)

Additional documentation requirements:

- ❖ All contractors shall maintain a minimum of \$300,000.00 general liability insurance and provide documented proof of said insurance at time of application showing City of Hilliard as certificate holder. It is the responsibility of the contractor to keep proof of insurance up to date. If your insurance lapses your registration will be marked as EXPIRED until you've updated your documents. We cannot use the document on file for the previous year – you must provide us with a new copy.
- ❖ Mechanical contractors must provide proof of State of Ohio License (a copy of the card is acceptable).

The applicant agrees that he will conform with the rules and regulations of the City of Hilliard and the City Ordinance 76-16, relating to the above registration.

Federal ID # _____ A copy of this document will be submitted to the Tax Department.

Applicant Signature: _____ Date: _____

Sworn to before me and subscribed in my presence this _____ day of _____, _____.

Notary: _____

Registration number assigned: _____ Registration expiration: 12/31/2009

Becomes registration when signed by Building Official: _____ Date: _____

Resolution No. 08-R-41 approved 12/8/2008